



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Naomi L. Bolton
Land Use Coordinator

Office Hours:
Monday
thru
Friday
8 AM – 4:30 PM

**CIP SUBCOMMITTEE
MINUTES
JULY 18, 2007
(Approved as written 11/7/08)**

PRESENT: Paul Morin; Heleen Kurk; Paul Marsh; Frank Bolton; Jon Dowst; Richard Butt; Naomi L. Bolton, Land Use Coordinator; Fred Ventresco, Town Administrator

GUESTS: George Malette; Joe Fiala

I. CALL TO ORDER:

Chairman Paul Morin called this meeting to order at 8:05 AM in the basement of the Weare Town Office Building.

II. MINUTES:

JUNE 20, 2007 MINUTES: Heleen Kurk moved to approve the June 20, 2007 as written; Paul Marsh seconded the motion, all in favor.

III. PUBLIC MEETING:

The subcommittee reviewed took one last review of the forms that Naomi will be distributing today with the cover letters. The deadline for the department heads to get information to Naomi will be Friday, August 3rd. Naomi will then put copies of all of the requests together and forward them to each subcommittee member. At the next meeting, August 15th, Naomi will schedule several department heads to come in and discuss the requests. The other half of the departments will be scheduled for the September meeting.

George Malette and Joe Fiala were here on behalf of the Building Committee to discuss their thoughts. Mr. Malette stated that the toughest thing for this committee will be to come up with a reasonable estimate for the projects to be done based on the time frame. The committee is looking at repair and maintenance issues. The discussion circled around architectural and engineering plans for the Town Hall as well as the roof on the Town Hall. They are writing bid specs to put it out to bid. The committee's first priority is the Town Hall roof because it is currently leaking and if it doesn't get replaced or even repaired the water damage will be creating more issues. Mr. Malette and Mr. Fiala both agreed that the plan for 2008 is a new roof for the Town hall. Paul Morin suggested that when they put their numbers together they be generous on the numbers.

The members present then discussed the possibility of redefining the "Government Building and Maintenance Fund" and expanding the purpose. The

consensus of the committee was to that if it could be reworded and redefined they would like to keep the one fund. Jonathan Dowst offered to take the attempt to reword the fund.

Joe Fiala then took a moment and handed the subcommittee a Bolton Memorial Park Development Analysis. The sheet went over the thoughts, ideas and suggestions for the park. Then it went into the planning and phasing of improvements in three categories, 0-5 years, 5-10 years and 10-15 years. Mr. Fiala also showed the board several copies of a proposed rendering. The first and most important request this year will be to increase the parking capacity, along with the storm water management system.

The next meeting is scheduled for August 15, 2007 at 8 AM.

III. ADJOURNMENT:

As there was no further business to come before the subcommittee, the meeting was adjourned at 9:50 AM.

Respectfully submitted,

Naomi L. Bolton
Land Use Coordinator